

# Minutes – Nunthorpe Squash Committee

Date Tuesday 6.8.2024.

Time: 19:00

Room: Rec Club

Attendees: P Spaldin (PS), M Bradley (MBR) I Bell (IB) K Bowes Secretary, G Smith Chair (GS), M Bowes (MB) Ben Harrison (BH) Ben Suggitt (BS) Chris Foggin (CF). Wade Tovey (WT)



Apologies, Graeme Lewis (GL) I Williams (IW) Donna Bell (DB)

Distribution: via WhatsApp-

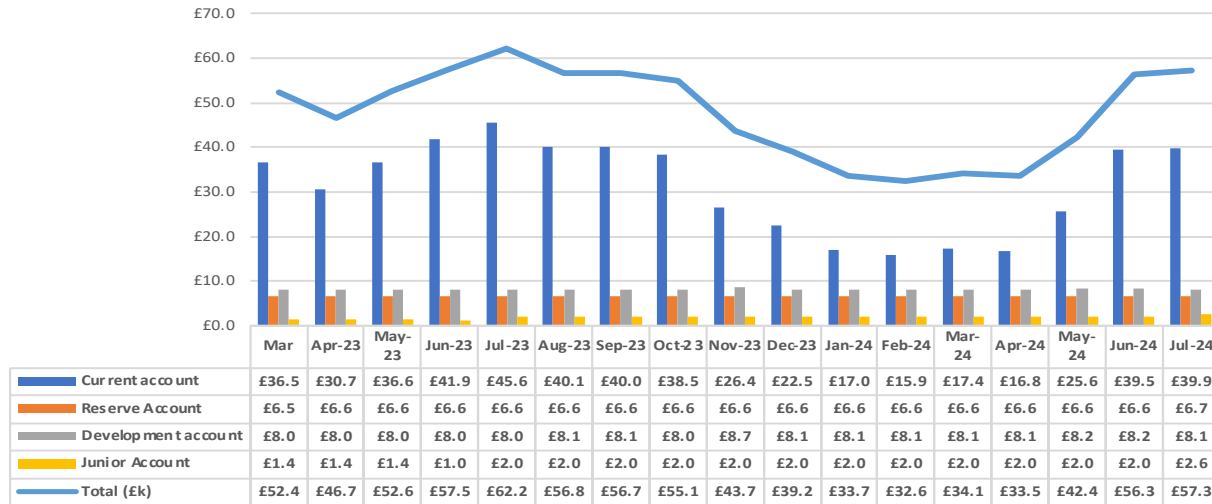
Notice Board: Web, Committee

Google shared Drive

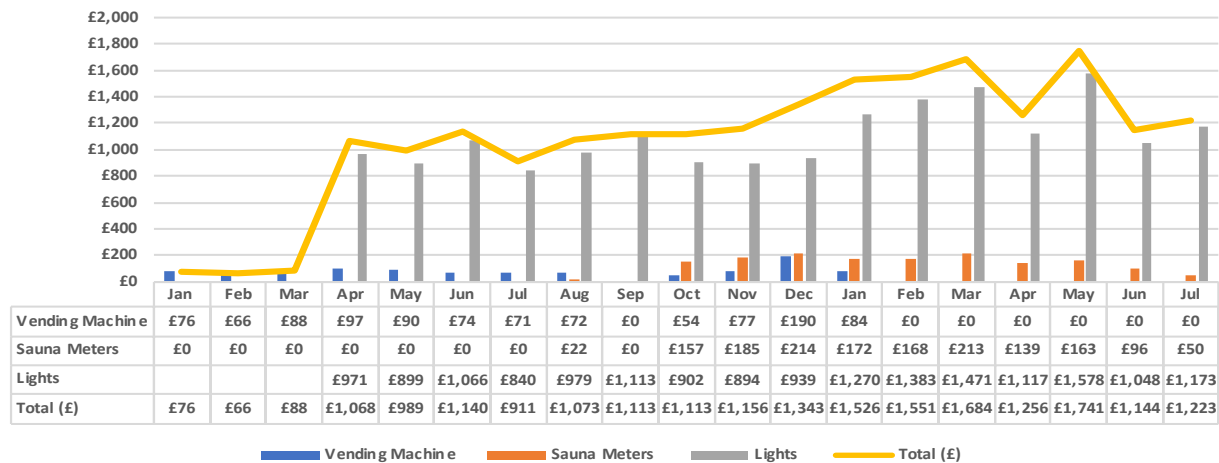
Action point	Status/Action Required	Resp	Due
1.0 Previous Minutes	<ol style="list-style-type: none"> <li>July 2024 Meeting Minutes proposed by IB as accurate and seconded MBr - All Agreed as true record. - Copies to be circulated on Web and Club Notice board</li> <li>No conflicts of interest raised</li> </ol>	info	
2.0 Outstanding Actions	<ol style="list-style-type: none"> <li>Vending Machine status – still offline but now working – GS agreed to approach contacts again as machine is not holding required temperature. If not economical to repair, then a decision will be needed to agree next steps – GS to engage with engineer next week -no out of date stock noted</li> <li>Emergency lights Audit – GS &amp; MB to review requirements and plan any remedial action ASAP <b>Outstanding – Two Months</b></li> <li>Running Machine incline function inoperative – Parts purchased but require installing – GS to resolve –<b>Outstanding Two month</b></li> <li>Sponsorship &amp; Merchandise review <b>Ongoing &amp; Outstanding</b> – no progress on sponsorship and MBr confirmed Luna Blue are not continuing sponsorship this year for team shirts, this requires a rethink for yet to be announced new season. Graphics for club sponsorship, account manager no longer working for Sign express but new account manager has requirements and details to follow, expected any day – suggestion we should also look at new signage for all cupboards and court doors (black marking shoes etc.) KB to progress</li> <li>Treasurers Activity &amp; Role profile –<b>Completed</b></li> <li>General discussion on Members Standing Orders process and conversion to Direct Debit – proposal to look at positive and negatives of proposal – due to delayed set up of the signatures on bank accounts MBr and PS are to firstly gain access and then provide an update on this in due</li> </ol>	GS  GS/MB  GS  Info  KB  MBr /PS	All Sept

	<p>course – no timing allocated due to bank delay and GL on return from holiday to assist</p> <p>7. Discussion on recent finals events and the fact that honors board and web info is to be updated – comments made material around club is out of date and it was felt these needed to be updated – GL and MBo to fill in the gaps and review current situation and advise plan – agreement needed on how results are to be presented in line with Web information – <b>Ongoing &amp; Outstanding- Mbo to coordinate and advise , GL to update web details</b></p> <p>8. Ben Suggitt &amp; Ben Harrison to sign Committee Code of Conduct document – at next meeting when present <b>Completed</b></p> <p>9. Discussion around court cleaning and court lights repairs - courts and lights have been cleaned however one bulb needs attention on court 3 – General discussion on maintenance and provisional plans discussed for 2025.2026 season with purchase of equipment revised plan</p>	MBo/GL	
2.0 Treasurers report	<p><b><u>Narrative:</u></b> Membership renewals and subscriptions are now in. The annual membership budget target has already been surpassed. Actual of £19k versus £17k budget for annual memberships.</p> <p>Vending machine continues to be out of use resulting in loss of income. Potential for stock to go out of date.</p> <p>Legal fees were an unexpected cost due to concerns over PFA operating outside constitution. Actions backed by members feedback survey. £0.75k + £0.55k Tennis may compensate depending on outcomes.</p> <p>Threats to a sustainable squash future are:</p> <ol style="list-style-type: none"> <li>1. PFA Handover to new Chair and team. May uncover unbudgeted costs.</li> <li>2. Unbudgeted water bills – Squash committee reps continue to politely request detail however PFA have not shared any details of how this would be calculated, - invoices have been sent</li> <li>3. Await PFA handover to new PFA chair and team.</li> <li>4. Potential water damage caused by lack of upkeep and integrity of the building which historical PFA are responsible for and rationale for capitation. MITGATION: Squash progressing in the absence and failures of the PFA to act responsibly.</li> <li>5. Unexpected maintenance.</li> </ol>	GL	ASAP

## NSC Account Funds 2024-2025



## NSC Cash Income 2024-2025



3.0 Membership	<ol style="list-style-type: none"> <li>1. MBr provided an update that due to the historic situation regarding summer holidays this was the first month where he felt that new memberships had slowed and, in some bands, had dropped in number in numbers that said he was confident that as Aug progressed, he would start to see renewed interest and new enquiries would start to drive the seasonal momentum. KB commented that he thought that we had seen a small overall increase, month on month and we should take that as win</li> <li>2. As noted earlier, maintenance had been completed but there followed a more detailed discussion on what we should coordinate for the 2025.2026 season – it was agreed letters are to be sent to all members detailing current situation for membership considering services and time offered – KB to progress</li> </ol>	Update MBr  KB	All Sept
4.0 DCSRA Fixtures & Information	<ol style="list-style-type: none"> <li>1. Confirmation for 3 teams to be submitted to DCSRA and followed a detailed conversation on how we were to operate, it was agreed that GS would seek further clarification from DCSRA regarding squash levels. All agreed the draft fixture list was good</li> <li>2. Code of conduct was discussed, and general discussion regard food allowance was discussed – info only at this at this stage</li> <li>3. It was recognized that several names had been entered to be considered for team squash which was pleasing to see</li> <li>4. Aycliffe and Glaxo t, Bannatyne 2 teams have folded</li> <li>5. Ghosting rule 3 occasions dropped to 2</li> </ol>	Info  GS	ASAP
5.0 Competitions & Event	<ol style="list-style-type: none"> <li>1. DCSRA county juniors' event was a tremendous success with Nunthorpe Juniors featuring heavily. Positive feedback received form DCSRA and Nunthorpe juniors took 4 or the winner groups and a runner up position – Great event and thanks to all committee who supported the event – DCSRA commented that Nunthorpe could be the blueprint for junior coaching</li> <li>2. General discussion on having and holding a pre-Xmas club event – PS to look at organizing and producing adverts etc.</li> <li>3. MB suggested the idea of holding an ES national junior bronze event and said he would progress with ES – all agreed good idea</li> </ol>	Info  PS  MB	All Sept

6.0 Club Issues	<ol style="list-style-type: none"> <li>1. General discussion on DBS checks and renewals – GS confirmed that club will pay for checks and certificates to be issued if lapse or coming to an end – all coaches to have DBS checks in place and KB to collate information centrally</li> <li>2. KB asked for support to get all coaches details updated and online with ES – this will help with compliance and brand awareness of NSC – will support coaches corner set up and get everyone in line with club policies – Any costs, non-expected to be incurred by club- currently 5 on web and we require Heather Small and IB to be included</li> <li>3. Safeguarding information reviewed by DB, IB to seek any updates required and DB to report back with findings</li> <li>4. Sponsored walk – despite the weather a tremendous success and vital funds raised for Junior Academy – thanks to all committee and parents who supported with this annual event</li> <li>5. General discussion on water usage and idea suggested to look at Water Butts to aid gardening section</li> </ol>	Info  KB PS  DB	
7.0 H&S Maintenance	<ol style="list-style-type: none"> <li>1. Gym Equipment to be serviced next week – GS to advise</li> <li>2. Original sauna element repaired but new element now offline – GS to investigate</li> </ol>	GS to coordinate	
8.0 Projects & Club Development	<ol style="list-style-type: none"> <li>3. IB to continue to explore the Junior forum proposal – carried over until after school holidays</li> <li>4. MBr now on ES website as level one coach status, a few modules and paperwork to complete and he confirmed he would be working with ES to resolve</li> </ol>	IB  Info	
9.0 Website & social media	<ol style="list-style-type: none"> <li>1. Updates completed as and when</li> </ol>	info	
10.0 NSC Feedback & AOB	<ol style="list-style-type: none"> <li>1. No complaints received</li> <li>2. Member of the month confirmed</li> <li>3. On court agreed to be published bimonthly going forward</li> <li>4. General discussion and introductions from &amp; Chris Foggin chair of NMRT &amp; Wade Tovey Deputy Chair – there followed a wide-ranging discussion on plans and strategy for NMRT, both were keen comment that the future success for NMRT was based on mutual respect and the</li> </ol>	info	

	<p>management committee working together with all sections. Chris provided an update on what has happened since NMRT AGM and where the new management committee are with handover since 17<sup>th</sup> July 2024 – as at time of meeting there had been no official handover which was disappointing, but Colin Geddes had offered to support and was progressing with the previous chair. Plans for NMRT to have next management meeting later in month</p> <p>5. Meeting ended 9-15</p>		
11.0 Next Meeting	<p>1. Tuesday 3.9.2024</p>	Info	